



City and County of Swansea

Notice of Meeting

You are invited to attend an informal Meeting of the

Scrutiny Performance Panel – Education

At: Remotely via Teams
On: Thursday, 19 November 2020
Time: 4.00 pm
Convenor: Councillor Lyndon Jones MBE

Membership:

Councillors: C Anderson, A M Day, M Durke, S J Gallagher, D W Helliwell, B Hopkins, L James, S M Jones, M A Langstone and L J Tyler-Lloyd
Co-opted: D Anderson-Thomas and A Roberts

Agenda		Page No.
1	Apologies for Absence.	
2	Disclosure of Personal and Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests	
3	Prohibition of Whipped Votes and Declaration of Party Whips	
4	Letters and Minutes	1 - 9
5	Public Questions Questions must be submitted in writing, no later than noon on the working day prior to the meeting. Questions must relate to items on the agenda. Questions will be dealt with in a 10 minute period.	
6	Waun Wen Primary School Meeting with the Headteacher and Chair of Governors. As part of the Panels watching brief on wellbeing in schools.	10 - 11
7	Elective Home Education Cllr Jen Raynor Cabinet Member Education Improvement, Learning and Skills, Helen Morgan Rees (Interim Director of Education) and Kate Phillips (Head of School Support Team, Achievement and Partnership Service).	12
8	Work Programme 2020/21	13 - 14

Next Meeting: Thursday, 17 December 2020 at 4.00 pm

Huw Evans

Huw Evans
Head of Democratic Services
Thursday, 12 November 2020

Contact: Michelle Roberts, Scrutiny Officer

Agenda Item 4



To:
Helen Morgan Rees, Interim Director of Education

BY EMAIL

Please ask for: Michelle Roberts
Gofynnwch am:
Scrutiny Office 01792 637256
Line:
Llinell
Uniongyrchol:
e-Mail michelle.roberts@swansea.gov.uk
e-Bost:
Date 3 November 2020
Dyddiad:

Dear Helen,

Education Scrutiny Performance Panel – 22 October 2020

I would like to take this opportunity to thank you for attending our recent Education Scrutiny Performance Panel, to update us on the work that is being undertaken in schools across Swansea, as well as in your Education Department since the start of the coronavirus pandemic.

We were pleased to hear about the fantastic work that has been done throughout to keep schools as “Covid secure” as possible, as well as to ensure that when pupils had to work from home, they had access to the appropriate computer equipment to enable them to use our digital platforms for learning.

It was also noted that communication from your department to schools, from schools to parents and to the wider community is working well, keeping everyone informed. The day-to-day-business of education has changed in this difficult and challenging environment but has carried on and in some cases, has been a steep learning curve as we embraced digital learning.

In recognition of this, the panel would be grateful if you would pass on our thanks to our Head Teachers, Teachers, support staff in Schools and in the Education Department who have risen to the challenges. Well done to you all.

Yours sincerely

COUNCILLOR LYNDON JONES

Convener, Education Scrutiny Performance Panel

Clr.lyndon.jones@swansea.gov.uk

OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU

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To:
Councillor Jennifer Raynor
Cabinet Member for Education
Improvement, Learning and Skills

BY EMAIL

Please ask for: Michelle Roberts
Gofynnwch am:
Scrutiny Office 01792 637256
Line:
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e-Bost:

Date 3 November 2020
Dyddiad:

Summary: This is a letter from the Education Scrutiny Performance Panel to the Cabinet Member for Education Improvement, Learning and Skills following the meeting of the Panel on 22 October 2020. It covers Education and Schools Recovery from Covid-19 Pandemic.

Dear Cllr Raynor,

Education Scrutiny Performance Panel – 22 October 2020

We would like to thank you and the Interim Director of Education Helen Morgan Rees for attending our meeting on the 22 October where we discussed the education and schools recovery from the effects of Covid-19. We are writing to you to reflect on what we learnt from the discussion and to share the views of the Panel.

Education Recovery and Return to Schools

Helen told us that in early September the priority was to get as many pupils back to school as possible. We were told that the Welsh Government had given schools a period of grace until the 14 September when it was expected that all schools would be operational. We were pleased to hear that this was achieved successfully in Swansea and we recognise this was down to the hard work of our Headteacher's and school staff. We were encouraged to hear about the development of close working between all those involved through the Task and Finish Group. You told us that this Group has now suspended activity but it will reconvene in December to see if we need to review anything as time has gone on. We will ask you for an update on this at our meeting in December.

We heard that developing local operational guidance to schools on top of the guidance offered by Welsh Government was key to the success of our recovery and our return to

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education in Swansea. This included, importantly, the development of a continuity of learning plan. Hearing this has served us well, especially in relation to the blended learning that has been required through this period. We were pleased to hear about the clear policy that has been developed, so schools are far more able really to respond at short notice if children are asked to self-isolate.

We are pleased that Swansea is making provision for free school meals during the holiday periods between now and Easter 2021 and that we are still providing payments and will continue to do so, either directly to bank accounts or food parcels, during these holidays.

Helen told us that since the 14 September we have seen a good, solid attendance in our schools across Swansea. Although, in the early part of September, we did have as many as 60 requests from parents asking to electively home educate their children. However, since September, we have seen a good rate of attendance across schools and this has remained stable. We asked what action is being taken when parents have kept their children at home without permission and what is being done to following up on this, particularly relating to safeguarding. Helen said that we have a safeguarding officer in education, who can highlight any particular concerns. She also said we work closely with others including social services, to make sure that no child is left unseen and if children are attending school without good reason, we can follow it up through our education Welfare Officers.

We recognise that difficult decisions have had to be made by our school leaders to keep schools as Covid secure as possible. We are pleased the Council took a stance with schools that when they are making any decisions based on a solid risk assessment, the Council would support them in those decisions. This was made very clear to them right at the start of term. We were reassured to hear that the Council has focused on the wellbeing of school staff and in particular school leaders. We heard school governors have been encouraged to ask questions of their Headteacher's in particular, to ensure that their wellbeing is being considered. However, it is important that decisions are still challenged to ensure that we are operating at a safe level and risk assessments are being implemented. We also understand that the Health and Safety Executive has recently made nine site visits to our schools to ensure that they are Covid safe.

We heard there has been an increase in the use of our digital platforms including Swansea Virtual School and the HWB platform, which is positive. We asked whether there are any children that are struggling to be connected to or who do not have access to appropriate computer equipment. We were told that in the summer months we issued a lot of kit, and adopted a very flexible approach to ensure that any digitally excluded pupil could still receive that kit and the connectivity. In the main, we are confident pupils have what they need. We are reassured to hear that you will continue to monitor this carefully and that schools are encouraged to communicate with you if they need help.

We understand that schools received a specific grant to help children catch up, called the 'accelerated learning programme'. We felt this was very positive, enabling them to add to their workforce capacity and to learning time, especially for those specific groups of learners that need it the most.

Helen explained that the Council has tried to adopt a proportionate response when we saw Covid cases coming into schools from the community and that the guidance and advice on this comes from Environmental Health Officers. Therefore, when a decision is made to reduce the operation in any school, it is made in partnership with the local Test, Trace and Protect Service.

We did express our concern about what will happen during examination time. Helen told us that there has been an independent review of examinations in 2020, which will be reporting shortly. In addition, we were expecting to hear from the Welsh Government on 9 November about what will happen in 2021.

We asked how are we keeping track of precisely what has been and what has not been paid out. Helen told us that the Council has always been consistent in terms of the criteria that has been offered to schools and have repeated the message that spend has to be an 'additional and unavoidable cost'. There is no guarantee that Welsh Government will meet these claims but we are confident that the guidance provided to schools will see the money follow. We also understand there are no guarantees in terms of contingency and if any school finds itself in a difficult position because they have overspent and not received any credit for it, then we would look carefully at a recovery plan.

We asked about the delay in receiving Covid test results by school staff. You told us that teaching staff must declare themselves as critical workers.

You told us that the Education Department is working fantastically well as a team and you are very pleased with the way the Department is running and that you are more than happy with where we are currently. We are reassured to hear your comments and are supportive of this. We are impressed with how both schools and the Education Department as a whole has responded to this national health crisis. We plan to write to the Chief Executive and the Director of Education asking them to share our thoughts and a thank you to our council staff, schools and governing bodies more widely.

Your Response

We hope you find this letter useful and informative. We would welcome your comments on any of the issues raised but on this occasion do not require a formal written response.

Yours sincerely

COUNCILLOR LYNDON JONES

Convener, Education Scrutiny Performance Panel

Cllr.lyndon.jones@swansea.gov.uk



City and County of Swansea

Minutes of the **Scrutiny Performance Panel – Education**

Remotely via Teams

Thursday, 22 October 2020 at 4.00 pm

Present: Councillor L R Jones (Chair) Presided

Councillor(s)

C Anderson
D W Helliwell
S M Jones
L J Tyler-Lloyd

Councillor(s)

A M Day
B Hopkins
M A Langstone

Councillor(s)

S J Gallagher
L James

Co-opted Member(s)

A Roberts

Co-opted Member(s)

Co-opted Member(s)

Other Attendees

Jennifer Raynor

Cabinet Member - Education Improvement, Learning & Skills

Officer(s)

Helen Morgan-Rees
Michelle Roberts

Interim Director of Education
Scrutiny Officer

Apologies for Absence

Councillor(s): M Durke

1 Confirmation of Panel Convener

Cllr Lyndon Jones was re-confirmed as Convener of the Panel.

2 Disclosure of Personal and Prejudicial Interests.

None

3 Prohibition of Whipped Votes and Declaration of Party Whips

None

4 Letters and Minutes

Letters received and considered by the panel. Minutes agreed.

5 Public Questions

No public questions were received.

6 Education Recovery and Return to Schools

The Panel met with the Cabinet Member for Education Improvement, Learning and Skills, Councillor Jen Raynor and the Interim Director of Education Helen Morgan Rees to discuss how education is recovering from the effects of Covid-19. The Panel heard and discussed the following:

- The priority in early September was to get as many pupils back to school as possible. Welsh Government gave a period of grace until the 14 September, when it was expected that all schools would be fully operational. We achieved this in Swansea successfully, through the hard work of Headteacher's and school staff and close working between all those involved in the Task and Finish Group that was set up to address this difficult time. The Task and Finish Group has now suspended activity but it will reconvene in December just to see if we need to review anything as time has gone on.
- The development of local operational guidance to schools on top of the operational guidance offered by Welsh government was key really to the success of our recovery and our return to education in Swansea. Including the development of a continuity of learning plan, that has served us well, especially in relation to the blended learning that is and has been required. A clear policy has been developed so that schools are far more able really to respond at short notice if children are asked to self-isolate.
- We are making provision for free school meals during the holiday periods between now and Easter 2021, we are still providing payments and will do so, either direct payments to bank accounts or food parcels during these holidays.
- Compulsory education started on the 14th of September and since then we have seen good, solid attendance in our schools across Swansea. In the early part of September, we did have as many as 60 requests from parents asking to electively home educate their children. However, since September, we have seen a good rate of attendance across schools and this has remained stable for this period.
- Very difficult decisions have had to be made by our Headteacher's and school leaders in or to keep schools as Covid secure as possible. The Council took a stance that if they were making any decisions based on a very solid risk assessment, that the council would support those decisions and it was made very clear to them right at the start of term. We have focused on the wellbeing of school staff and in particular school leaders. We have had to make very difficult decisions right to the start of term to make sure their establishments were working well and we have tried to encourage over governors to ask those questions of their Hedteacher's in particular to ensure that their wellbeing is being looked after.
- However, we do still need to challenge all the operations to ensure that they are continually operating at a safe level and those risk assessments are being implemented. This week the health and safety executive attended nine of our schools to make site visits to ensure that our schools are still Covid safe. We also received a visit a virtual visit from our education regulator Estyn.

- In the main lock down, Councillors will have heard about a consistent set of principles for our schools to ensure a degree of consensus. We were moving forward together, and in doing so we were gaining strength by making decision with our teachers and Head's.
- We have increase the use of our digital platforms including Swansea Virtual School and the HWB platform, which I spoke to you about in July, we have seen even greater uptake, which is positive.
- Schools received a specific grant to help children catch up, called the 'accelerated learning program'. This was to enable them to add to their workforce capacity and learning time for specific groups of learners that need it the most.
- We tried to adopt in Swansea a proportionate response when we saw cases coming into schools from the community. The guidance and advice comes from environmental health officers. When a decision is made to reduce the operation in any school, it is made in partnership with the local test trace and protect service.
- We felt it vital that during these uncertain periods that our communication with parents and the whole of any school community had to be very clear.
- During September and October, the national curriculum was downgraded so to enable teachers to focus on the wellbeing and the welfare of children as they returned to education.
- The catalyst of the first lockdown was used to learn and to do things differently. Therefore, the way we operate now as a Department interfacing with our school partners is very different and we do not intend to switch back on this.
- We did provide our schools during the summer months with advice on resilience and the transition back. Also on bereavement, which was provided in conjunction with our educational psychology service here in Swansea.
- We have had concerns about what will happen during the examinations. There has been an independent review of examinations in respect of 2020, which will be reporting shortly. In addition, we were expecting to hear from the Welsh Government on 9 November about what will happen in 2021.

Question: *Are there any children that we are struggling to be connected or to have access to computer equipment?* In the summer months, we issued a lot of kit, and adopted a very flexible approach to ensure that any digitally excluded pupil still receives that kit and the connectivity. We will continue to monitor that carefully. We are encouraging our schools to communicate with us so we can help them if they need it, but in the main, we are confident that have what is needed.

Question: *As far as attendance goes, what are we doing about the pupils who have not asked permission to be home? Do we keep numbers relation to that? How do we follow up on in relation to safeguarding?* Welfare officers follow up on some of those calls from schools to the home if required. We also have a safeguarding officer in education, if there are any particular concerns. We do work with others including social services to make sure that no child is left unseen and if children are not coming to school and we have no good reason, we will follow it up through our education welfare officers.

We have kept a specific list in terms of vulnerable children, so schools identify the ones they thought that were vulnerable and across Swansea schools we had about 3000. Learners were vulnerable for many reasons. We narrowed down that list to make sure that we were looking at the children where there was risk of harm during the lockdown period and that specific list has been scrutinised very carefully.

Question: How are we keeping track of precisely what has been and what has not been paid out? We have always been consistent in terms of the criteria we have offered to schools and have repeated this message often, that it has to be additional, an unavoidable cost. There could be refusal in terms of what we are claiming, the stipulations we have provided to schools, we are fairly confident that that money will follow from Welsh Government. There are no guarantees and in terms of contingency if any school is in a difficult position because they have overspent and not received any credit for it, then we would have to look carefully at a recovery plan.

Question: Are you concerned about the delay in test results coming through for school-based stuff? What action is being taken to push forward for quicker responses and is there anything further that we could be doing as a scrutiny Panel to support this? Yes, this is important because it is a whole council issue. The leader and a number of cabinet members are working on this. My understanding is that we were going to contact more of the universities and see if we can bring in more lab experience. One issue is that the school workforce do not always identify themselves as critical workers, so that is a piece of work we need to do to ensure that there taking the right box.

Question: Do you think the community hub model will be deployed again? There is no intention to revisit those emergency childcare hubs. The priority for Welsh Government and for us as education directors is to keep learning going as much as possible. There will be disruptions ahead but we can minimise these because we have made our schools as Covid safe as possible.

The Interim Director outlined the current priorities in education including:

- Successful EOTAS provision and positive behaviour strategy
- Additional learning needs improvement
- Keeping learners safe
- Building digital capacity in education
- Implementation of new curriculum
- Professional learning offer

The Cabinet Member Councillor Jen Raynor said that the Education Department is working fantastically well as a team, meetings including the Task and Finish Group which including a number of partners and Headteacher's had been open and frank, which are being useful for thrashing out any problems. There is a lot of confidence in our Headteacher's whose views have been seriously listened to and respected through this period. She said she is very pleased with the way the Department is running and is more than happy at we are.

The Panel agreed to send a letter to the Director of Education that she can pass on to all school staff thanking them for their excellent work over this difficult period.

7 Planning the Education Scrutiny Work Programme 2020/2021

The Panel discussed and agreed their work programme including adding Elective Home Education to the 19 November meeting and adding a meeting in May where they will look at Education Other Than At School (EOTAS) and the 21st Schools Programme. They would also like to receive regular updates on how Covid is affecting education and schools, the next of these will take place at the December meeting.

The meeting ended at 5.15 pm

Chair

Agenda Item 6



Report of the Convener of the Education Scrutiny Performance Panel 19 November 2020

Wellbeing in Schools Waun Wen Primary School

Purpose:	Practice based meeting to look at Wellbeing as part of the panels ongoing monitoring of this issue
Content:	Practice based meeting to look at how the school meets the needs of their most vulnerable pupils, the challenges they face and what they do to meet/mitigate those challenges including through the Covid-19 crisis.
Councillors are being asked to:	Consider the information provided and make their views known to the Cabinet Member via a Conveners Letter.
Lead Councillor:	Convener Education Scrutiny Performance Panel
Lead Officer & Report Author:	Michelle Roberts, Scrutiny Officer Tel: 01792 636356 E-mail: michelle.roberts@swansea.gov.uk

1. Context

The Panel agreed as part of their work programme this year to speak to a selection of schools to look at a variety of issues including overall school performance and to meet with a primary school to as part of their watching brief on wellbeing in education. This also follows a meeting the panel had in relation to wellbeing last year with a comprehensive school, Dylan Thomas.

2. Waun Wen Primary School

Find below some issues identified for discussion. These points have been sent to the Headteacher in advance of the meeting.

The Panel would like to discuss how the school is meeting the needs of its most vulnerable pupils, which will include looking at:

1. What are the challenges faced in relation to wellbeing and what the school does to meet/mitigate these?
2. What the school is doing to address the challenges that have been caused by the Covid-19 crisis?
3. How the governing body is supporting the school to improve wellbeing including through the Covid-19 crisis?
4. What support is and/or has been given by the local authority and the school improvement service to help you with the wellbeing and support for pupils, including through the Covid-19 crisis?

3. Waun Wen Primary School – Some background information

Headteacher: Ms Catherine Nicklin

Website: <https://www.waunwenprimaryschool.co.uk/>

Most recent data published on <https://mylocalschool.gov.wales> (this is for 2019)

213
Number of Pupils, 2018
44.7%
Free school meals (FSM) - 3 year average (Secondary only)
21.8%
Special Educational Needs (secondary only)
38.9%
English as an Additional Language
94.0%
% Attendance during the year (Secondary only)
£3798
School budget per pupil
Yellow
Support Category

4. Estyn Inspection Outcome

The most recent: <https://www.estyn.gov.wales/provider/6702067>

Agenda Item 7



Education Scrutiny Performance Panel 19 November 2020

Elective Home Education

Purpose:	To receive an update on Elective Home Education in Swansea
Content:	An update on Elective Home Education at the meeting using slides and a Q&A
Councillors are being asked to:	Consider the information provided and make their views known to the Cabinet Member via a Conveners Letter
Lead Cllr:	Councillor Lyndon Jones, Education Scrutiny Performance Panel
Lead Officer & Report Author:	Michelle Roberts, Scrutiny Officer Tel: 01792 636356 E-mail: michelle.roberts@swansea.gov.uk

1. Elective Home Education

At the Scrutiny Work Planning Conference on the 13 October 2020, the issue of Elective Home Education was raised as a topic for scrutiny. Councillors expressed concern because the numbers of pupils being electively home educated had increased over recent months.

The Panel have therefore asked for an update on this issue. This will include information on numbers being electively educated, how we are tracking and ensuring these children are being safeguarded and are receiving a suitable education.

Education Scrutiny Performance Panel DRAFT Work Programme 2020/2021

All meetings will be held remotely using Teams for foreseeable future

Date	Items to be discussed	Who
Meeting 1 22 Oct 2020	<ol style="list-style-type: none"> 1. Update on implications and the recovery plan resulting from the impact of Covid-19 in Education and Schools (<i>cont'd from meeting in July</i>) 2. Update on the key issues affecting Education more widely 3. Planning the rest of the Council year in Education Scrutiny – Draft Work Programme (for discussion by Panel) 	Cllr J Raynor H Morgan Rees Panel
Meeting 2 19 Nov 2020	<ol style="list-style-type: none"> 1. School 1 – Waunwen Primary School (<i>part of panels watching brief on Wellbeing in Schools and was on work programme for March 2020</i>). How the school meets the needs of their most vulnerable pupils, the challenges they face and what they do to meet/mitigate those challenges including through the Covid-19 crisis. 2. Elective Home Education 	Headteacher Ms C Nicklin Cllr J Raynor H Morgan Rees Kate Phillips
Meeting 3 17 Dec 2020	<ol style="list-style-type: none"> 1. Swansea Skills Partnership 2. Update – Education and Schools recovery from Covid 3. Annual Audit of Schools (<i>for information item</i>) 	Members of Partnership Cllr J Raynor H Morgan Rees
Meeting 4 21 Jan 2021	<ol style="list-style-type: none"> 1. Analysis of pupil and school performance (<i>Annual item</i>) 2. Behaviour Strategy and how associated delegated spend to schools has been used (<i>Panel identified this item for scrutiny pre March</i>) 3. PDG summary of spend to support vulnerable pupils (<i>Annual item</i>) 	Cllr J Raynor H Morgan Rees
Meeting 5 Feb -date tbc	Annual Budget as it relates to Educations matters (<i>Annual item</i>)	Cllr J Raynor H Morgan Rees
Meeting 6 25 Feb 2021	School 2 - Penyrheol Comprehensive School – Discuss school performance	Headteacher, Chair of Governors and Challenge Adviser
Meeting 7 18 Mar 2021	<ol style="list-style-type: none"> 1. Additional Learning Needs Reform and implementation (<i>watching brief item</i>) 2. New Curriculum update including progress with implementation (<i>watching brief item</i>) 3. The New Estyn Regime and summary of outcomes of thematic reviews 	Cllr J Raynor H Morgan Rees
Meeting 8 22 Apr 2021	School 3 – Morryston Secondary School – Discuss school improvement following Estyn Monitoring	Headteacher, Chair of Governors and Challenge Adviser
Meeting 9 13 May 2021	<ol style="list-style-type: none"> 1. Education Other Than At Schools Update (EOTAS), including progress with new provision (meeting to be added for May 2021) 2. Update 21st Century Schools Programme 	Cllr J Raynor H Morgan Rees

